The Harp Connection Privacy Policy

1. Introduction

We respect your privacy and take it very seriously. We are The Harp Connection, Inc., and this is our plan of action for the protection of your personal information. It describes how we **collect**, **use**, **disclose**, and **store** your personal information.

2. Application

This policy applies to you when you visit our website or order our goods or services as a customer either in person, from our web site or by telephone.

3. Personal information

3.1. Scope. Your **personal information** includes information we collect:

- automatically when you visit our website or store;
- get through an order or by telephone or email; or
- you provide voluntarily.

It excludes anonymous, de-identified, statistical, and public information.

3.2. Your obligations You may only send us your own personal information or someone else's personal information if you have their permission to do so.

4. Acceptance and changes

4.1. Acceptance. You may not order any of our goods or services if you do not accept this policy or any changes to it.

4.2. Changes. We may change this policy at any time and will notify you of the changes on our website or by email. The changed policy applies to you if you continue using our website or our goods or services following the notification.

5. Collection

5.1. Automatically through website. When you visit our website, we automatically collect your **Internet usage information** (including your IP address, browser details and usage information) through your browser, which we may use to display our website correctly, track your activities on it, or for other necessary purposes.

5.2. Through an order. We ask you to provide us certain **goods or services information** when you order our goods or services, such as a shipping address or a billing address.

5.3. Voluntarily. We may ask you to provide us certain **optional information** on a voluntary basis.

5.4. Consent to collection. We will get your consent to collect your personal information in accordance with applicable law when you provide us with it.

5.5. Purpose for collection. We may process your information that you provide to us for the purposes that you indicated when you agreed to provide it to us.

6. Use

6.1. Processing. We may process your personal information to fulfill our obligations to you. For example we will use your shipping address to send you merchandise that you order from our store.

6.1. Third Party Access. We do not share any personal information with third party companies, except with shipping companies for the mailing or shipping of your order. If you sign up for our email list, we do not share that information with any third parties or outside companies for any reason except delivering the emails to you that you have requested.

7. Disclosure

7.1. Sharing. We may share your personal information with vendors and shipping companies for the purposes of fulfilling our obligations to you. For example when you ship and order to you via the United States Postal Service, we will provide the United States Postal Service with your shipping address.

7.2. Change of ownership. We may assign our rights to the personal information we process to our new owners if our ownership changes for any reason.

7.3. SMS Consent. SMS consent is not shared with third parties.

8. General

8.1. Updating or removing. You may update or remove your personal information:

- through our website; or
- by contacting us.

8.2. Limitation. We are not responsible for anyone else's privacy policies or practices.

8.3. Enquiries. Please contact us by email if you have any questions about this privacy policy or how we handle your personal information.

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